



Project Submittal Routing - Basic

Last Revised: October, 2005



Number	Section	Required Submittal	Submit to LA PM	Submit to BB&T CA	Notes
02200	Earthwork	Test Reports	✓		
02280	Soil Treatment	Manufacturer's Technical Data and Application Information	✓	✓	
		Five year Warranty	✓		
02500	Concrete Walks, Curbs & Paving	Mfr.'s Product Data / Material's Certifications / Test Reports	✓	✓	
02505	Asphalt Paving	Manufacturer's Materials Certifications / Test Reports	✓	✓	
02660	Water Distribution	Manufacturer's Specifications and other Data		✓	
02720	Storm Drainage	Manufacturer's Product Literature		✓	
02730	Sanitary Sewer	Manufacturer's Specifications and other Data		✓	
02810	Site Irrigation Performance Spec	Shop Drawings		✓	
		As Built Drawings		✓	
		Product Data		✓	
		One Year Warranty from Date of Substantial Completion		✓	
02900	Landscaping	One Year Guarantee		✓	
02935	Sodding	One Year Guarantee		✓	
03150	Composite Steel Deck Forming	Shop Drawings (Sealed by Professional Engineer)	✓		
		Product Data	✓		
		Fastener Documentation	✓		
		Manufacturer's Data	✓		
		Manufacturer's Certificates	✓		
03200	Concrete Reinforcing	Shop Drawings (Sealed by Professional Engineer)	✓		
		Inspection Report by Independent Testing Laboratory	✓		
03300	Cast-In-Place Concrete	Testing Reports by Independent Testing Laboratory	✓		
		Mix Designs	✓		
		Records of all concrete placement	✓		
		Manufacturer's Product Data	✓		
		Recent sieve analysis	✓		
03450	Architectural Precast Concrete	Shop Drawings (Sealed by Professional Engineer)	✓		
		Samples (of Color and Texture)	✓		1
04200	Mortar and Unit Masonry	Manufacturer's Certifications	✓		
		Sample Boards / Trays	✓		1
		Sample Panel		✓	
04700	Cultured Stone Veneer	Manufacturer's Certifications	✓		
		Sample Boards / Trays	✓		1
		Sample Panel		✓	
05120	Structural Steel	Product Data	✓		
		Shop Drawings (Sealed by Professional Engineer)	✓		
		Testing Reports by Independent Testing Laboratory	✓		
05300	Steel Roof Deck	Shop Drawings (Sealed by Professional Engineer)	✓		
		Product Data	✓		
		Manufacturer's Data	✓		
		Manufacturer's Certificates	✓		
05500	Metal Fabrications	Shop Drawings	✓		
05510	Steel Stair System	Shop Drawings	✓		
06100	Rough Carpentry	Shop Drawing of Fold Down Stair	✓		
06101	Rough Carpentry	Shop Drawing of Fold Down Stair	✓		
		Engineered Lumber	✓		
		Structural Sheathing	✓		
		Wood Frame Connectors	✓		
06192	Fabricated Wood Trusses	Shop Drawings (Sealed by Professional Engineer)	✓		
06200	Finish Carpentry	Shop Drawings	✓		
06410	Plastic Laminate Casework	Shop Drawings	✓		
		Color Samples	✓		2
07110	Sheet Membrane Waterproofing	Product Data / Samples	✓		
		Two Year Warranty	✓		
07150	Vapor Barrier	Product Data	✓		
07160	Cement Based Waterproofing	Manufacturer's Technical Bulletins and MSDS	✓		
		Five Year Warranty		✓	
07210	Building Insulation	Product Data	✓		
07241	Exterior Insulation & Finish System	Manufacturer's Specifications and Installation Instructions	✓		1
		Approved Applicator Certificate	✓		
		Sample	✓		1
		10 Year Warranty		✓	
		Manufacturer's Surveillance Certification		✓	
07310	Shingles	Manufacturer's Product Literature	✓		
		Lifetime Warranty		✓	
07410	Metal Roofing	Manufacturer's Product Literature	✓		
		Shop Drawings	✓		
		Roofing Guarantee	✓		
		Manufacturer's Warranty	✓		
		Samples	✓		
		Mock-Up Panel	✓		



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07530	Flexible Sheet Roofing System	Product Data	✓		
		10 Year NDL Warranty		✓	
07620	Sheet Metal Flashing and Trim	Product Data / Samples	✓		
07720	Roof Accessories	Product Data		✓	
07840	Firestopping	Manufacturer's Data	✓		
		Manufacturer's Certificates	✓		
		MSDS	✓		
		Evidence of UL Classification	✓		
07920	Sealants and Caulkings	Manufacturer's Specifications and Product Data	✓		1
		Color Chart	✓		1
08110	Steel Doors and Frames	Product Data	✓		
08211	Flush Wood Doors	Manufacturer's Technical Data	✓		
		Stain Samples	✓		2
		Lifetime Warranty	✓		
08410	Aluminum Entrances, Doors & Windows	Shop Drawings	✓		
		Mfr.'s Specs, Details & Installation Recommendations	✓		1
		Sample	✓		1
08710	Finishing Hardware	Manufacturer's Data	✓		
		Hardware Schedule	✓		
08800	Glass and Glazing	Manufacturer's Specifications, Certifications & Instructions	✓		
		Shop Drawings	✓		
		Samples	✓		1
		Manufacturer's Certifications	✓		
		Ten Year Warranty on Seals		✓	
09250	Cold Formed Metal Framing and Gyp	Structural Calculations (Sealed by Professional Engineer)	✓		
		Shop Drawings (Sealed by Professional Engineer)	✓		
		Mill Certificates	✓		
		Welding Certificates	✓		
		Qualification Data	✓		
		Product Test Reports	✓		
		Product Data - Gypsum Board	✓		
09251	Gypsum Drywall	Manufacturer's Product Literature	✓		
09255	Suspended Drywall Ceilings	Manufacturer's Data	✓		
09300	Tile	Samples	✓		2
09510	Acoustical Ceilings	Product Data	✓		2
		Samples	✓		2
09650	Resilient Flooring	Samples	✓		2
09682	Carpet	Manufacturer's Data	✓		2
		Samples	✓		2
		Working Layout	✓		
09911	Exterior Painting	One Year Guarantee		✓	
		Manufacturer's Technical Information	✓		2
		Samples	✓		2
09912	Interior Painting	One Year Guarantee		✓	
		Manufacturer's Technical Information	✓		2
		Samples	✓		2
09950	Wall Coverings	Product Data	✓		
		Samples	✓		2
09960	Finish Schedules	Exterior Finishes which vary from Prototypical	✓		1
10161	Plastic Laminated Toilet Partitions	Manufacturer's Technical Information	✓		
		Shop Drawings	✓		
10236	Extruded Aluminum Flanged Wall Vents	Product Data		✓	
10440	Specialty Signs	Manufacturer's Technical Information		✓	
		Shop Drawings		✓	
10522	Fire Extinguishers, Cabs. & Accessories	Manufacturer's Brochures	✓		
10651	Operable Panel Partitions	Product Data	✓		2
		Shop Drawings	✓		
		Setting Drawings	✓		
		Samples	✓		2
10800	Toilet Accessories	Manufacturer's Technical Information	✓		
12485	Foot Grilles	Product Data	✓		2
		Shop Drawings	✓		
		Samples	✓		2
12491	Horizontal Louver Blinds	Product Data	✓		2
		Samples	✓		2
		Window Treatment Schedule		✓	
		Product Certificates		✓	
14200	Hydraulic Passenger Elevators	Product Data	✓		2
		Shop Drawings	✓		
		Samples	✓		2
		Manufacturer's Certificates	✓		
		Inspection and Acceptance Certificates and Operating Permits	✓		
		One Year Warranty		✓	



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15000	Plumbing	Product Data	✓		
		Sterilization Certificate		✓	
15100	HVAC General Provisions	Manufacturer's Data	✓		
		Air Balance Report	✓		
		One Year and Five Year Warranty		✓	
15110	HVAC Equipment	Product Data	✓		
15200	Fire Protection General	Product Data	✓		
15210	Automatic Sprinkler System	Product Data	✓		
		Shop Drawings	✓		
16010	Electrical General Requirements	One Year Warranty		✓	
		Test Reports		✓	
		Product List	✓		
		Cut Sheets	✓		
		Shop Drawings		✓	
16400	Transient Voltage Surge Suppression	Five Year Warranty		✓	
16425	Switchboards	Test Reports		✓	
16470	Panelboards	Panel Labels		✓	
16500	Lighting Fixtures	Product Data	✓		
16726	Fire Alarm	Test Reports		✓	
		Certificate of Completion		✓	

Notes:

1. Exterior finishes shall be submitted in one package for concurrent review. Incomplete packages will not be reviewed until all exterior submittals are received.
2. Interior finishes shall be submitted in one package for concurrent review. Incomplete packages will not be reviewed until all interior submittals are received.